



Statutory Declaration

A Statutory Declaration is to be completed by a parent who has a youth that is applying to the Ontario Works (OW) program who are over 18 years of age and still residing with the parent or legal guardian.

The OW program requires that the applicant (youth) has been financially independent from their parent/guardian for a minimum of 24 months. The circumstances could be that as of their 18th birthday the youth has lived outside the parental home for 24 months (16 to 18 did not live with parents), or at least has been independent for 24 months after the youth's 18th birthday, meaning they have been employed for 24 months or lived away from their parents home for 24 months.

The sworn declaration must be prepared for and by the parent/guardian and will be presented by the youth at the time of their in-person interview with the OW program. The declaration, which is written by the parent, **must state** the parents name, youth's name, date of birth, address, amount of rent to be paid and to note if not paid what the impending eviction date is.

Information/documents your parent/guardian will need to bring to their local City/Town Hall:

1. Government-issued photo identification
2. Fee paid by debit, credit card or cash

Local Offices

Oakville—905.815.6015

Monday Friday 8:30 am to 4:30 pm
1225 Trafalgar Road, 2nd Floor, Clerks Department
Fee: \$33.90 paid by debit, cash or credit card
Call to book appointment

Burlington—905.335.7600, ext 7823

Monday all day, Tuesday to Friday 12:00 noon to 4:30 pm
Fee: \$32.29 paid by debit, cash or credit card
426 Brant Street, Burlington

Acton and Georgetown—905.873.2600

Monday to Friday 8:30 am to 4:30 pm
Fee: \$20.00 paid by debit or cash only (no credit card payment)
1 Halton Hills Drive, Halton Hills, Clerks Department

Milton—905.878.7252, ext 2130

Monday to Friday 8:30 am to 4:30 pm
150 Mary Street, Milton, Heritage Building, Clerks Division
Fee: \$23.00 paid by debit or cash only (no credit card payment)